



## CITY MANAGER REPORT

**Reporting Period:** June 12 – August 26, 2021

**Prepared By:** Phillip A. Zavadil, City Manager

**Date:** August 26, 2021

### COVID-19

#### Vaccine

Below are the community COVID-19 vaccine stats as of August 19, 2021:

Category	Population	# of Individuals Fully Vaccinated	# of Individuals with 1 Dose of Vaccine
Residents 18 Years of Age and Over	277	249	4
Residents 16-17 Years of Age	8	8	0
Residents 12-15 Years of Age	23	18	0
Residents Under 12 Years of Age	63	0	0
<b>Totals</b>	<b>371</b>	<b>215</b>	<b>4</b>
% of All Residents Fully Vaccinated			74.1%
% of All Residents with 1 Dose			1.1%
% of Eligible Residents Fully Vaccinated			89.3%
% of 18 Years of Age and Older Fully Vaccinated			86.6%
% Residents 16-17 Years of Age Fully Vaccinated			100%
% Residents 12-15 Years of Age Fully Vaccinated			78%
% Residents Under 12 Years of Age Fully Vaccinated			0%
Target for Residents Fully Vaccinated			296/80%

#### Sampling of Sewer for COVID

We will be working with the City of Unalaska to sample the sewer here on Saint Paul Island for COVID-19. The City of Unalaska has graciously offered to lend as a spare autosampler to collect samples of our sewer every 24 hours. The sample would then be collected in a vile weekly and sent to the City of Unalaska to analyze.



**INSURANCE**

Nadia, Stephanie, and I worked on the renewal of the City’s insurance policy. After a brief meeting with our insurance broker Alliant, I signed the renewal agreement prior to the June 30<sup>th</sup> deadline. Overall, the City experienced a 26% increase in its premium, which was driven by a large increase in general liability and worker’s compensation. Below is a comparison between last fiscal year’s (July 1 – June 30) premiums and the new fiscal year premiums. We discussed with the broker about changes in deductibles that would result in significant savings, which did not result in any significant savings with higher deductibles.

<b>COVERAGE</b>	<b>7/1/20-21</b>	<b>7/1/21-22</b>
Property	\$ 166,683	\$175,305 (+5.17%)
Mobile Equip (APEI)	\$3,381	\$5,587.96 (+65%)
Earthquake & Flood (APEI)	\$18,062	\$21,238
Commercial General Liability (APEI)	\$59,437	\$86,953 (+46%)
Marine General Liability (APEI)	\$2,000	\$2,000
Business Automobile (APEI)	\$29,691	\$29,571.34
Crime & Fidelity (APEI)	Included	Included
Cyber (APEI)	Included	\$3,095
Workers’ Comp (APEI)	\$36,123	\$44,229.21 (+22%)
<b>APEI TOTAL</b>	<b>\$285,716</b>	<b>\$367,980 (+29%)</b>
Pollution Liability	\$28,662	\$28,730
<b>Total Net Premium</b>	<b>\$314,378*</b>	<b>\$396,709* (+26%)</b>
<b>Longevity APEI Credit (included in premium)</b>	<b>(\$954)</b>	<b>(\$5,526.16)</b>

Based on changes in the insurance market it is likely that we will exercise premium increase again this next fiscal year.

**WORKERS’ COMPENSATION LOSS REPORT**

*Attached* is the City’s Worker’ Compensation Loss Report for July 1, 2016 through June 30, 2021. As you can see the City only had one injury claim in the 2020/2021 fiscal year.

**CUSTOMER SATISFACTION SURVEY**

*Attached* is a summary of results for the City of Saint Paul Community Survey. In our strategic planning session, we were looking to achieve an overall customer satisfaction of 85%, we achieved 84% based on the survey. There are some areas that we need to improve upon based on our customers’ feedback. We will be working on specific projects in the coming months and years to identify these improvements. We will be preparing a BeringS newsletter to share the results with the community. The BeringS is expected to be distributed early next month.

### **PCE UPDATE**

On August 11, 2021 Judge Garton issued an order from the court that the PCE Endowment Fund is not subject to the sweep.

On August 24, 2021 Holmes Weddle and Barcott filed a proposed form of final judgment which will make the court's injunction against sweeping the PCE permanent. Additionally, the firm moved to recover attorney fees in the case.

On August 26, 2021 we received word from Alaska Energy Authority that All participating utilities are now eligible to receive PCE reimbursements retroactively for the July 2021 billing period.

### **US MAIL AND UPS ISSUES**

As most of us are all aware we have issues with receiving mail and UPS.

#### **UPS**

I have been in contact with Lynden Air Cargo who has the contract with UPS to deliver UPS out to rural communities. Lynden is responsible for contracts with air carriers and companies in the communities that deliver UPS to its destination. I can consistently be sending Lynden emails every time we have issues or delays with UPS. Lynden has said they are aware of the situation and are working on addressing it.

#### **US Mail**

I have been working with the US Postal Service personnel in Anchorage for several months now to improve our mail service, mainly focusing on timely delivery of the mail and bypass mail. Currently ACE is the only air carrier contracted to bring in mail. All air carriers flying to Saint Paul Island should be allowed to carrier mail. We have reached out to Jason McCurry, Senior Manager of Commercial Air Networks with USPS (*see attached letter*) in hopes to allow Ravn to be allowed to carrier mail to the island. We are still waiting to set up a meeting with Mr. McCurry.

### **ESSENTIAL AIR SERVICE (EAS)**

Saint Paul Island's essential air service award to Ravn is up for renewal on September 30, 2021. The US Department of Transportation is in the approval process now for the renewal.

### **EMERGENCY SIRENS**

All the equipment for the emergency sirens made it on the last Coastal Transportation boat on August 12<sup>th</sup>. However, the new class 2 wood poles that we order will not meet installation specifications due to the large cracks in the poles. We are working on returning these poles and getting replacement poles that will meet the specifications set by Federal Signal Corp. Once we have the new poles we schedule a time for the installation of the sirens by the contractor.

## **SAINT PAUL HARBOR IMPROVEMENTS AND EXPANSION PROJECT**

### **USDOT PIDP Grant**

On July 30, 2021 we submitted the grant proposal for the US Department of Transportation Port Infrastructure Development Program. The City submitted a proposal for \$7,928,800.00 to complete the Saint Paul Harbor Renovations Phase 1A (Project) at a total cost of \$9,911,000.00. Phase 1A focuses on the most urgent needs:

- Renovating the City South Dock - replacing the used tires on the side of the dock with modern, energy-absorbing fenders. Replacing and upgrading the broken, missing, and substandard bull rails, ladders, and cleats. Adding three, 80-ton bollards for large vessel mooring. Installing fire extinguishers and life rings.
- Installing new berthing dolphins - installing five, side-tie berthing dolphins with energy-absorbing fenders connected by a continuous catwalk to increase the effective mooring length of the City South Dock.
- Constructing a new harbormaster's office - relocating the harbormaster's office away from its current site adjacent to the breakwater and constructing a two-story structure by the small boat harbor for improved harbor visibility.
- Completing the remaining development phase activities - Completing all environmental compliance and permitting, field work, and design to ensure Phase 1A effectively addresses the Project purpose and need while meeting all federal, state, and local requirements.

There are several US Army Corps of Engineers (USACOE) processes to requesting a new project such as Phase 2 and 3 projects identified in the Saint Paul Harbor Improvements and Expansion Study. Below are the USCOE processes I am working through at this time.

### **General Investigation Letter to US Army Corps of Engineers**

On August 25, 2021, I submitted a as a formal request from the City of Saint Paul to work with the Corps of Engineers on a General Investigation for the Saint Paul Harbor Improvement and Expansion Project (*see attached letter*).

### **Planning Assistance to States Letter to US Army Corps of Engineers**

If City Council approves Resolution 21-14, then I will send the *attached* draft letter for requesting planning assistance from the Corps - Alaska District to provide data collection, planning, and study services, and to provide recommendations related to the Saint Paul Harbor Improvement and Expansion Project.

**Future Water Resources Development Proposal**

On August 26, 2021, we submitted a proposal for non-Federal interests to be included in the U.S. Army Corps of Engineers' 2022 Annual Report to Congress on Future Water Resources Development. This process will get our projects and needs recognized at the congressional level. We proposed:

Phases 2 and 3 of improvements and expansion needs for which the City of Saint Paul is requesting assistance from the Corps of Engineers have been identified to include expanding the breakwater, revising the entrance channel with jetties to improve the wave climate and reduce shoaling and subsequent maintenance dredging, relocating of the exit to the Salt Lagoon, expansion of the upland and inner harbor. This would allow the beneficial use of dredge material to create uplands with additional moorage.

There is no financial commitment on behalf of the federal government or the City for his project. The purpose it to get the need recognized in the Water Resources Development Act. We requested the following:

Estimated Federal Study Cost (Required): \$1,500,000.00

Estimated Nonfederal Study Cost (Required): \$1,500,000.00

Total Study Cost Estimate: \$3,000,000.00

Estimated Federal Construction or Modification Cost (Required): \$202,500,000

Estimated Nonfederal Construction or Modification Cost (Required): \$22,500,000

Total Estimated Construction or Modification Cost Estimate: \$225,000,000

**GRANTS/CONTRACTS/AGREEMENTS**

**Village Safe Water Grant**

I have been communicating with the ADEC Village Safe Water staff regarding the City managing the VSW grant award. ADEC change some rules last month regarding the alternative management process and I am waiting for some clarification on these rules. At this point I am going to recommend the City not manage this grant due the high potential that there will be project cost overruns based on delays caused by ADEC. I am waiting for a meeting with the Director of Water with ADEC to discuss options to get the lift station replacement project back on track.

**MOAs with Southcentral Foundation**

**Freezer**

In late June we entered into a Memorandum of Agreement with Southcentral Foundation to pass through funds the City received from the Alaska Department of Health and Social Services for the purpose of purchasing an ultralow freezer. SCF is in the process of gathering quotes.

**EMS Training**

In late June we entered into a Memorandum of Agreement with Southcentral Foundation for SCF to provide ETT and CPR training to City staff. The training was conducted in July. One of the trainers is expected to arrive this month to provide some hands-on scenario training.

### **Regarding EMS**

In 2017 the City signed a MOA with SCF regarding EMS training, supplies, the ambulance bay and EMS room at the Saint Paul Health Center. This MOA is up for renewal and is currently with SCF Contracts being reviewed.

### **Public Safety MOU and Holding Facility Agreement with Aleut Community of Saint Paul**

On July 20, 2021, I met with Marissa Mercurief and River Sterne to review and update the public safety MOU and holding facility agreement between the City and ACSP. We made a few minor changes to these agreement and are waiting to finalize and sign them.

### **USCG Contract for Caretakership**

On July 16, 2021, the City was awarded the contract by the US Coast Guard in the amount of \$54,992.00 to perform caretaker services at the coast guard station on Saint Paul Island.

### **American Rescue Plan Act Funds**

On July 30, 2021, we received the fully executed grant agreement from Division of Community and Regional Affairs for the City's share of the American Rescue Plan Act Funds. Funding was based on population. The City received \$116,109.67 in ARPA funds. We are planning a workshop with City Council to come up with plans to spend these funds in accordance with the US Treasury guidance.